

Step-by-step tutorial on *how to get an ORCID and fill your page* (It will take just 5-10 minutes of you time)

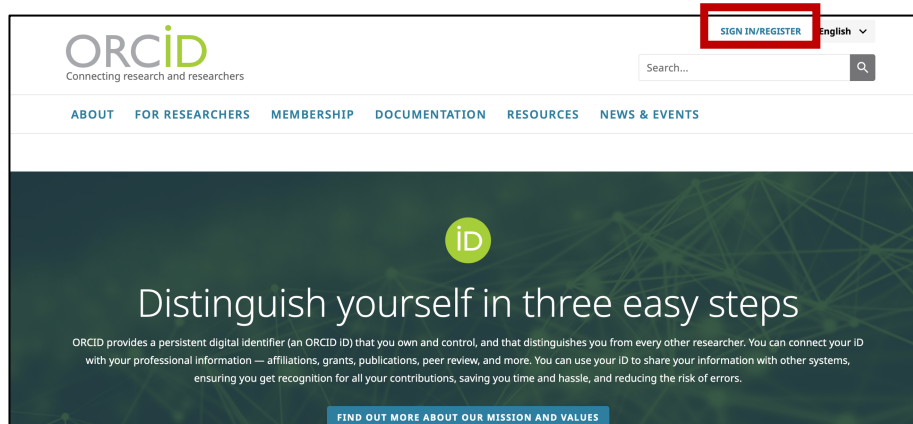
by Artem Smirnov:
any questions, please let me know: artem.smirnov@uniroma2.it

ORCID (pronunciato come "orchid" se fosse scritto in italiano)
= Open Researcher and Contributor ID

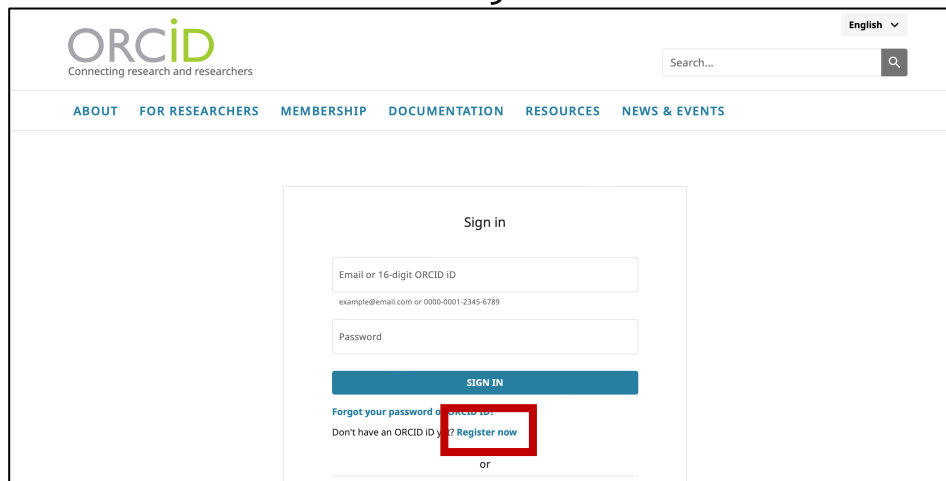
is the only "social" profile published in your papers therefore it is a unique ID which allows you to link your professional profiles with your research. After setting up, it will automatically update your articles and editorial work (e.g. referee). Moreover, you can link ORCID to other social and professional profiles.

Getting started:

Go to <https://orcid.org> and click on Sign In/Register:



Click on Register now:



Enter your details:

Create your ORCID iD
This is step 1 of 3

Per ORCID's [terms of use](#), you may only register for an ORCID iD for yourself. [Already have an ORCID iD? Sign In](#)

First name
Artem

Last name (Optional)
Smirnov

Primary email
artem.smirnov@uniroma2.eu

Confirm primary email
artem.smirnov@uniroma2.eu

Additional email (Optional)

[+ Add another email](#)

[GO BACK](#) [NEXT](#) [Help](#)

Confirm that you do not have already an account and proceed:

Create your ORCID iD
This is step 2 of 3

Could this be you?

Artem	Smirnov	Nacional'nyj issledovatel'skij universitet Vyssaa skola ekonomiki Fakul'tet ekonomiceskikh nauk	View Record
Artem	Smirnov	Saint Petersburg Mining University	View Record
Artem	Smirnov	Saint Petersburg State University	View Record
Artem	Smirnov		View Record
Artem	Smirnov		View Record
Artem	Smirnov		View Record
Artem	Smirnov		View Record
Artem	Smirnov		View Record
Smirnov		Lomonosov Moscow State University, Russian State Agrarian	View Record

[I ALREADY HAVE AN ID, GO BACK TO SIGN IN](#) [NONE OF THESE ARE ME, CONTINUE WITH REGISTRATION](#)

After you've registered, you can [change your notification settings](#) at any time in the account settings [section of your ORCID record](#)

[Help](#)

Choose a password:

Personal data Security and notifications Visibility and terms

Create your ORCID iD

This is step 2 of 3

Password

- 8 or more characters
- 1 letter or symbol
- 1 number

Confirm password

Notification settings

ORCID sends email notifications about items related to your account, security, and privacy, including requests from ORCID member organizations for permission to update your record, and changes made to your record by those organizations.

You can also choose to receive emails from us about new features and tips for making the most of your ORCID record.

[Help](#)

Complete your registration:

Visibility settings

Your ORCID ID connects with your ORCID record that can contain links to your research activities, affiliations, awards, other versions of your name, and more. You control this content and who can see it.

By default, what visibility should be given to new items added to your ORCID record?

- Everyone** (87% of users choose this)
- Trusted Organizations** (5% of users choose this)
- Only me** (8% of users choose this)

[More information on visibility settings](#)

Terms of use

- I consent to the [privacy policy](#) and [terms of use](#) and agree to my data being publicly accessible where marked as "Visible to Everyone".
- I consent to my data being processed in the United States. [More information on how ORCID process your data.](#)

[GO BACK](#) [REGISTER](#) [Help](#)

Welcome to ORCID

Artem Smirnov

Your ORCID ID is:
<https://orcid.org/0009-0001-5963-3369>

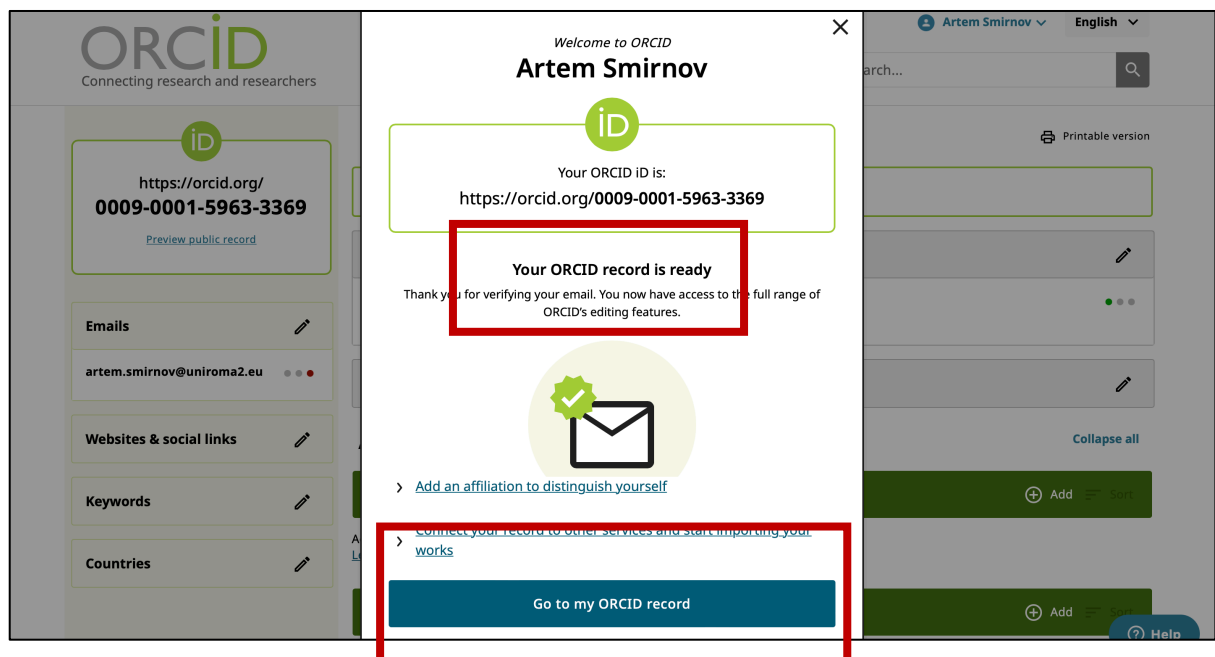
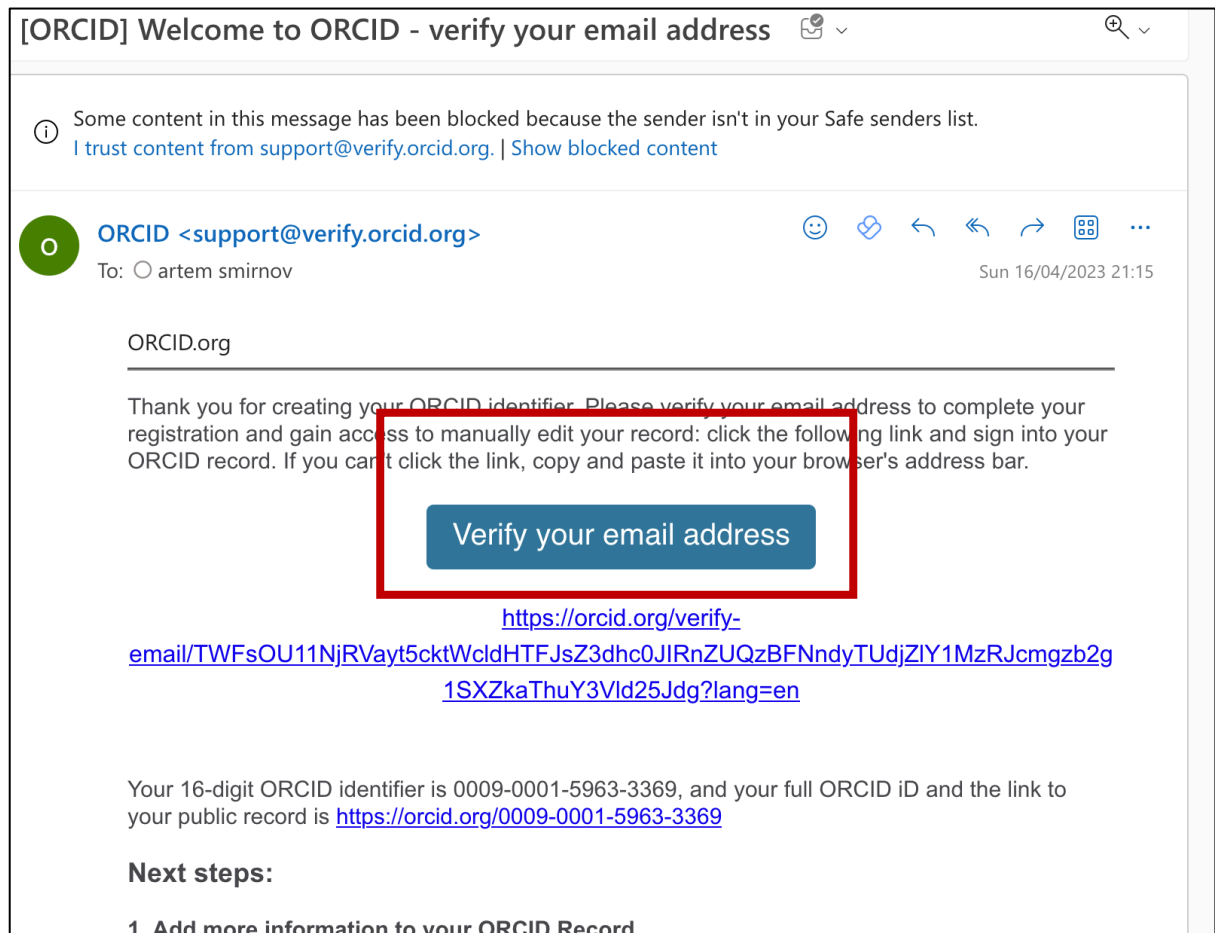
Please verify your email

To access all ORCID's editing features you must verify at least one email address. Until then you will only be able to manage your names and email addresses in your ORCID record.

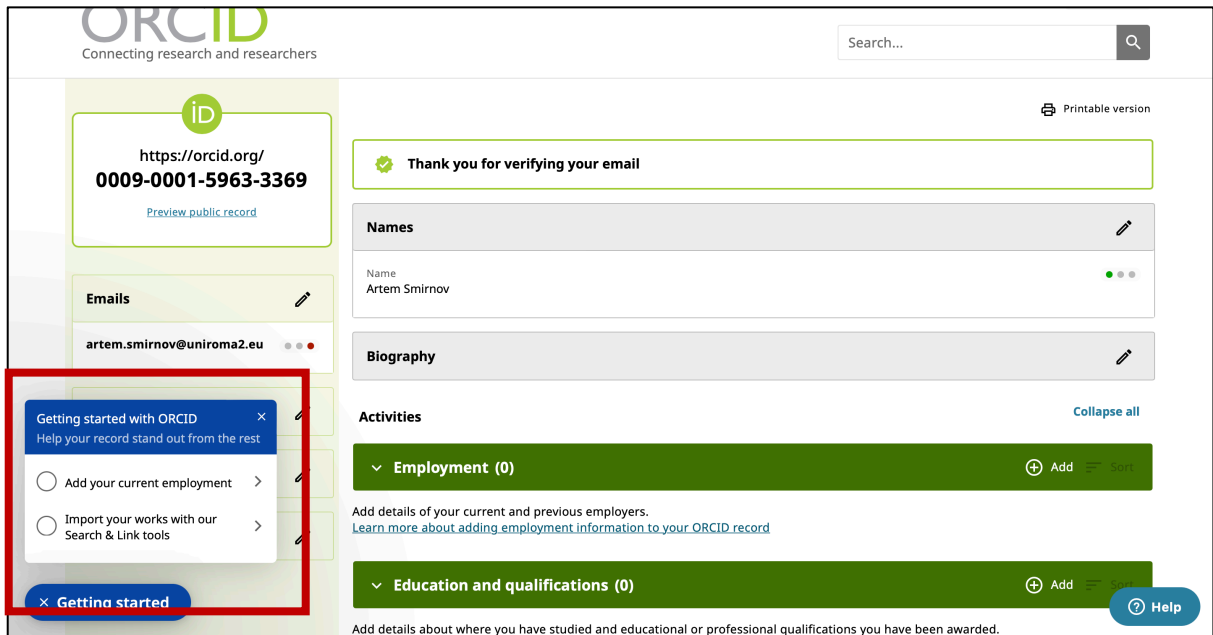
How do I verify my email?
We've sent verification messages to the email addresses you added when signing up. Follow the instructions in the mail and you'll be up and running in no time.

[Help](#)

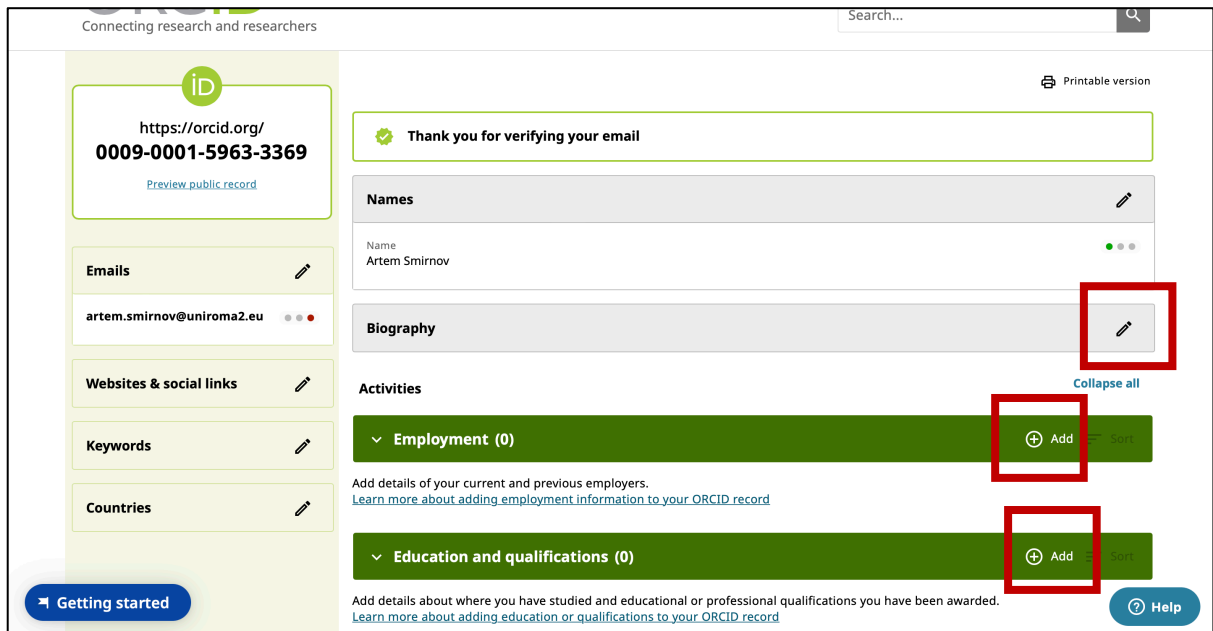
Check your mailbox and confirm your email by clicking on the link:



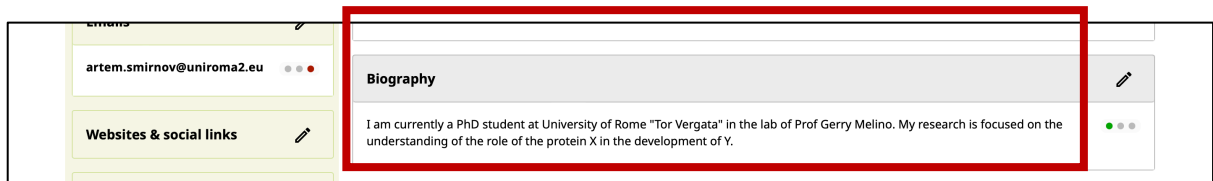
All ready now.
There is a tiny window which explains next steps,
you can skip it or have a look at the tour:



1 step: fill up your info (Biography), employment and education
(you can add as many as you want):



For example:



Choose your employment and education institutions
(start typing "Tor Vergata..." and you will see the name showing up):

The screenshot shows the 'Employment' form in the ORCID interface. A red box highlights the 'Organization' section, which includes the following fields:

- Organization ***: University of Rome Tor Vergata
- City ***: Rome
- Region, State or County**: Lazio
- Country or location ***: Italy

Below the organization details is the 'Employment details' section, with the 'Department' field currently empty. At the bottom of the form, a red box highlights the 'Save changes' button. Other visible elements include 'Keywords', 'Countries', and navigation buttons like 'Getting started' and 'Help'.

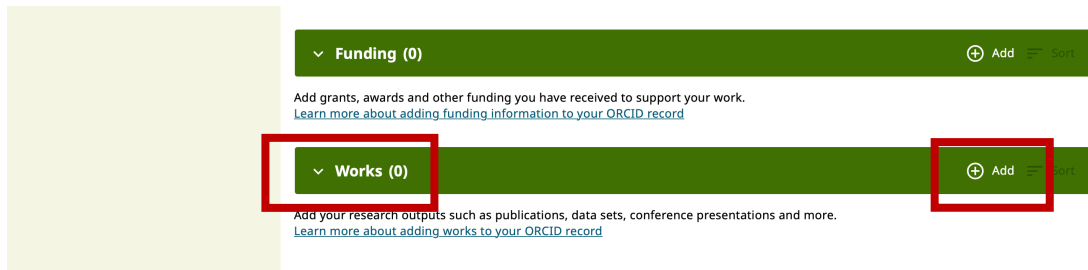
Here is how it looks:

The screenshot displays the 'Activities' page in the ORCID interface. It features three main sections:

- Employment (1)**: Contains one record for 'University of Rome Tor Vergata: Rome, Lazio, IT' from 2023-01-01 to present, with the role of 'PhD student (Department of Experimental Medicine)'. A red box highlights this record.
- Education and qualifications (1)**: Contains one record for 'University of Rome Tor Vergata: Rome, Lazio, IT' from 2020-01 to 2022-10, with the degree of 'MSc (Sciences)'. A red box highlights this record.
- Invited positions and distinctions (0)**: Currently empty.

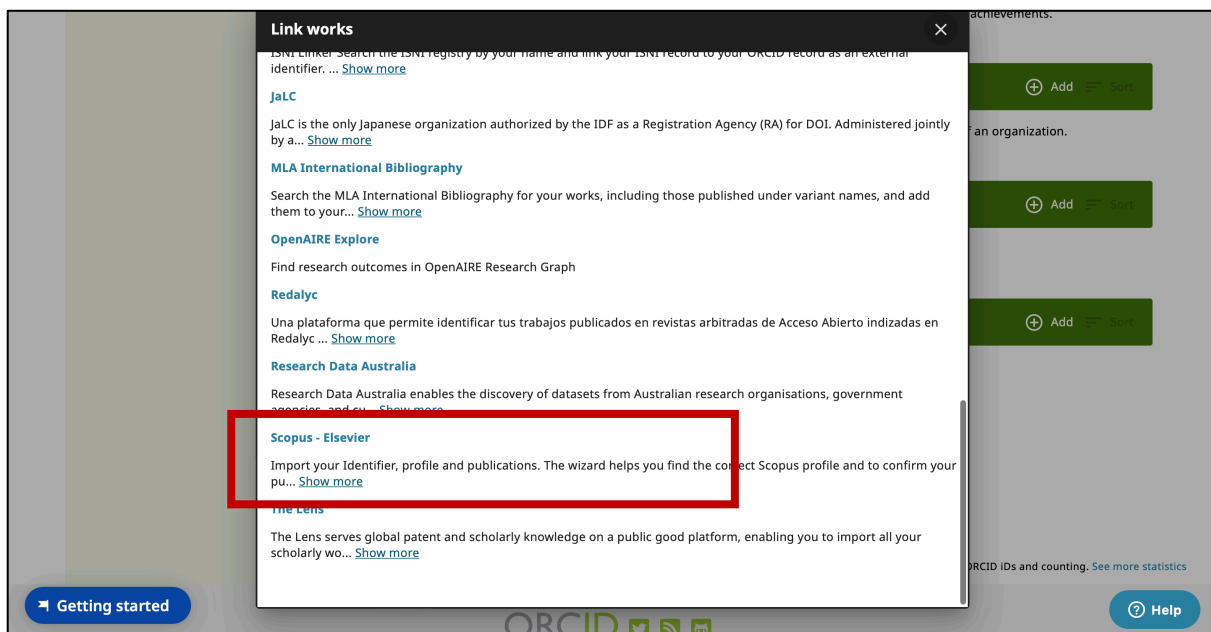
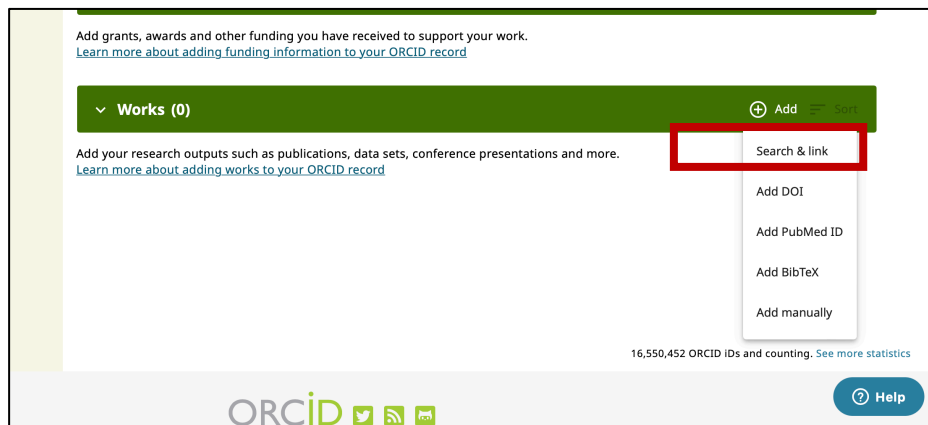
Each record includes a 'Source' of 'Artem Smirnov' and a 'Show more detail' link. The interface also includes a 'Countries' sidebar, 'Getting started' and 'Help' buttons, and a footer with additional information about adding invited positions.

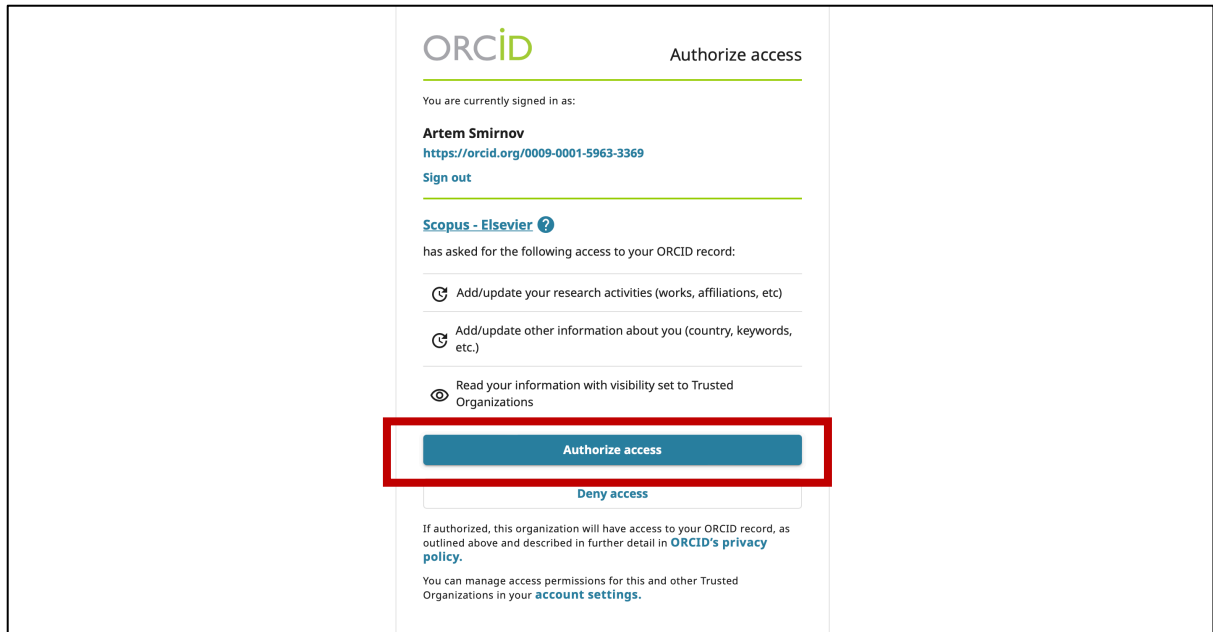
2 step: fill up your works (articles):



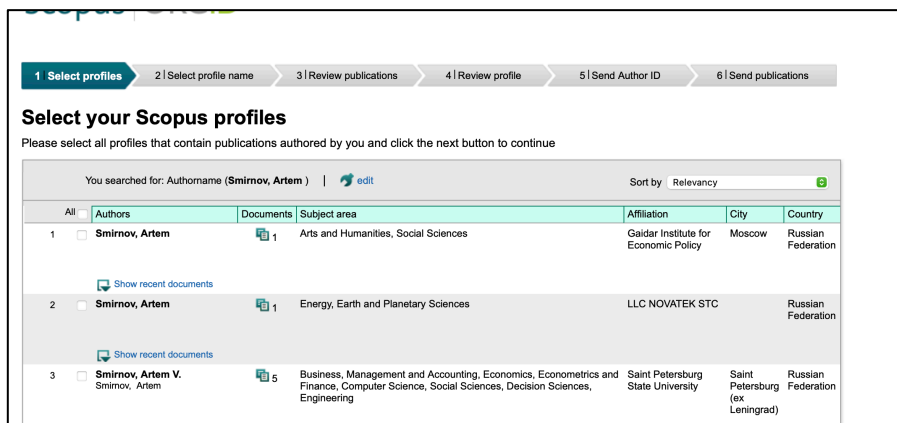
You can import them automatically using different databases like PubMed or Scopus. Scopus should be the easiest way as PubMed may be ambiguous if there are other people with the same name.

If you have a Scopus ID (or you can google it as it may have been created for you automatically and you don't know!), choose Scopus and proceed with the authentication. This will also link your ORCID with your Scopus:

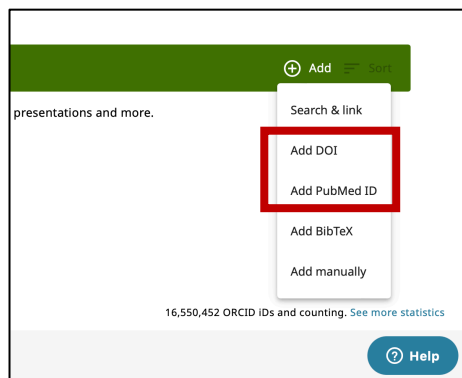




Choose your name from the pop-up window and proceed:

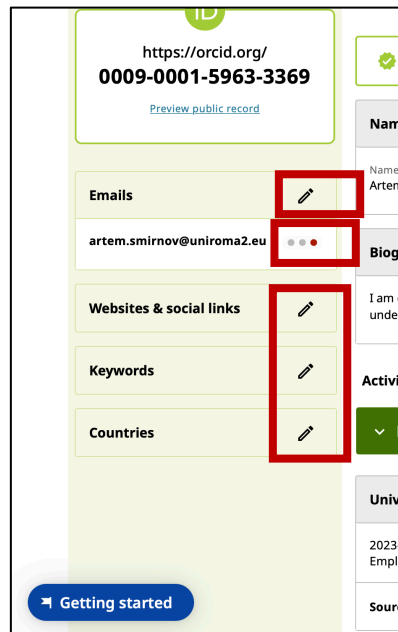


Alternatively, you can enter you publications manually by inserting DOI number or PubMedID:

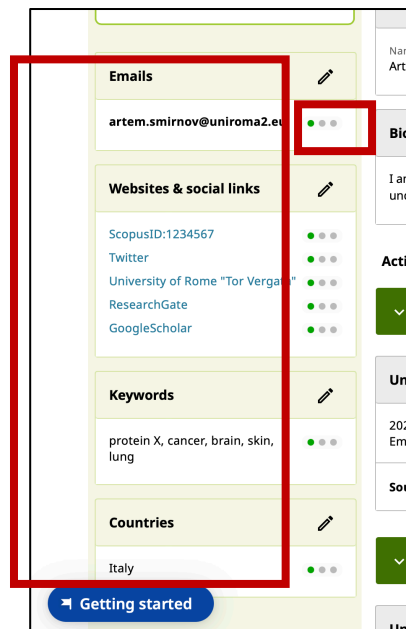


3 step: fill up your left panel with links. As ORCID is often published in your papers, you can use ORCID as a main hub for your scientific and professional profiles like ResearchGate, Scopus, GoogleScholar, LinkedIn, University website, Twitter, etc. – up to you!

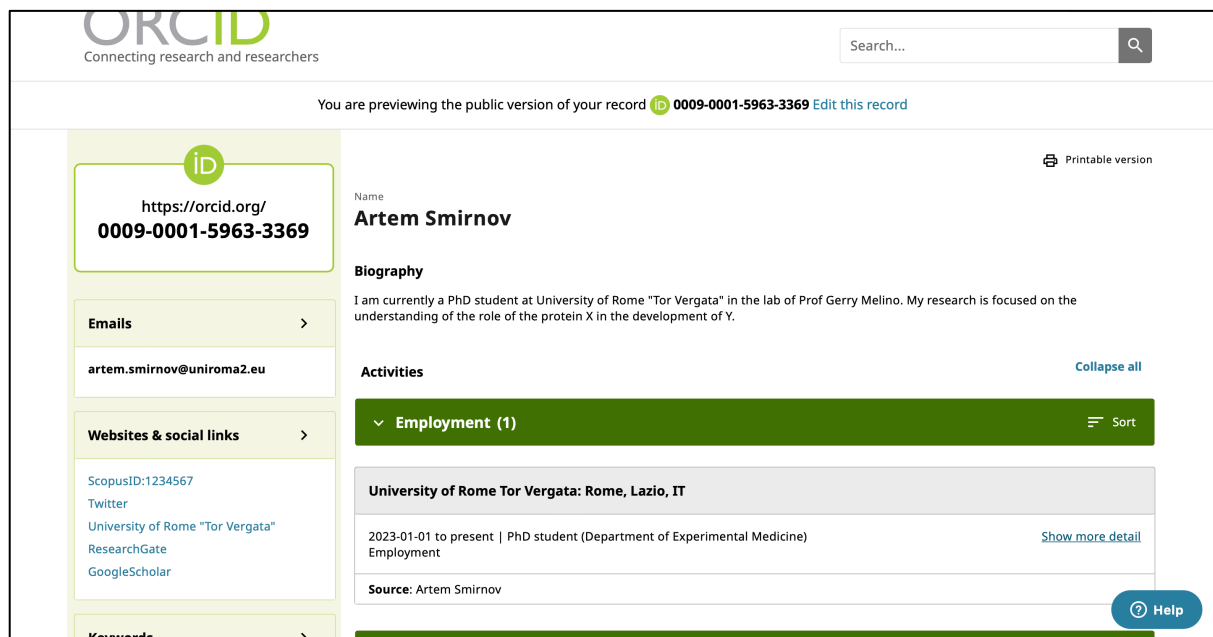
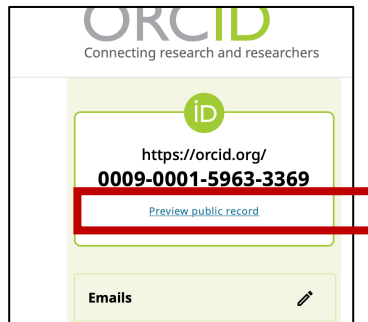
You can also control visibility of the information:



For example:



All set for you. Click on the link beneath your number to preview your page:



All done!